

**ACCESS TO INFORMATION APPLICATION FORM QMP10/F1**

**Part A:**  Date: …………………………………………. ….…………………………

**Name of applicant**:……………………………………………………………………………………………………………………………………………

**Address**:……………………………………………………………….. **Phone number**:……………………………………………………………………

**Email address**: ……………………………………………………………………………………………………………………………………………………

**Organization:**……………………………………………………………………………………………………………………………………………………..

**Part B:**

**Information requested:**

 **…………………………………………………………………………………………………………………………………….. …………………………..**

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**…………………………………………………………………………………………………………..............................................................................**

**Reason for request:**

**………………………………………………………………………………………………………………………………………………………………….**

**………………………………………………………………………………………………………………………………………………………………..…**

**Signature of applicant:** **………………………………………………… Date**:**………………………………………………………………….**

**Part C: For official use only**

**Date received: …………………………………………………… Received by:………………………………....................................**

**Signature and stamp: …………………………………………………………………………………………………………………………………………**

**Application approved** **Application declined**

**If declined, reason(s): ……………………………………………………………………………………………………………….…………………………………………………….**

**Forwarded to: …………………………………………………………………… Date……………………………………………………………………..**

**Action taken: …………………………………………………………………………......................................................................................................**

**Date …………………………………………………………………………..………….. Signature:…………………………………………………………..**

**Communication to Applicant(s):………………………………………………… Date: ………………………………………………………………**