



Our Ref: **KEBS/T034/2023/2024**

22nd July, 2024

M/s

Dear Sir,

ADDENDUM NO.1 TENDER NO. KEBS/T034/2023/2024 FOR PROVISION OF STAFF MEDICAL INSURANCE COVER 2024/2025

The following amendments are made to the specified provisions of the Tender document for the Provision of Staff Medical Insurance Cover 2023/2024

1. RELATIONSHIP WITH THE PRINCIPAL TENDER DOCUMENT

Save where expressly amended by the terms of this Addendum, the Principal Tender Document shall continue to be in full force and effect.

The provisions of this Addendum shall be deemed to have been incorporated in and shall be read as part of the Principal Tender Document.

2. MANDATRY REQUIREMENTS OF TENDER

The above mandatory requirements have been amended as follows:

	MANDATORY REQUIREMENT (MR TO BE MET BY THE INSURANCE MEDICAL SERVICE PROVIDERS)	Evidence	CLARIFICATION
MR. 30	Must provide One (1) Corporate client having an average premium each year totaling Ksh. 450,000,000 in the previous two years that is 2022 and 2023. (Both underwriters and (brokers MIP)	Evidence Attach copies of award Notification, Contracts and recommendation letters.	The word (Average) is deleted. Must provide One (1) Corporate client with a premium of Ksh. 450,000,000 in either of the three years 2022,2023 or 2024. The Corporate client need not be the same. (Both underwriters and (brokers MIP)
MR. 31	Attach reference letters from the three clients above. One (1) of whom must have at least a premium of Kshs.150,000,000 and the other two (1) at least kshs.100,000,000	Evidence Three reference letters	This requires reference letters from three clients: one with a premium of Ksh. 150,000,000 and two with premiums of Ksh. 100,000,000 each. The word " above " has been deleted
MR. 32	Must have countrywide coverage with proof of valid business permits in the major towns. The coverage must include major towns: Nairobi, Mombasa, Kisumu, Nakuru and	Evidence offices or contact office. Kebs is located in Nairobi,Pepe-Athi River, Busia, Eldoret,, Garissa, ICDN-Embakasi, Mbita,	This applies to Underwriters only who must have presence as indicated.

	Eldoret, also other towns where KEBS is located. Service provider must have footprint in all areas Kebs is present. Underwriters must have presence as indicated.	Isebania, JKIA Airport, Kisii, Lamu, Liboi, Lunga lunga, Malaba, Lwakhakha Mandera, Meru, Mombasa, Moyale, Nairobi, Nakuru, Namanga, Nyeri, Kisumu, Taita Taveta, and Wajir.	
MR. 33.	Service provider must show proof of being able to offer service geographically in at least all counties and in East Africa (excluding Kenya) and provide comprehensive and current schedule of preferred hospitals, doctors and providers in the region.	Evidence schedule of preferred hospitals, doctors and providers in the region in Tanzania, Uganda and Rwanda	This applies to Underwriters only who must have presence as indicated.
MR. 34	Underwriters Must submit a copy of the audited accounts for the last two years i.e 2020,2021, and 2022. must have done a positive underwriting or overall profit in any of the last (3) three years.	Attach a copy of the audited accounts for the last two years as indicated.	Underwriters Must submit a copy of the audited accounts for the last three years i.e 2021,2022 and 2023. must have done a positive underwriting or overall profit in any of the last (3) three years.
MR. 35	Brokers Must submit a copy of the audited accounts for the last three years i.e 2020,2021 and 2022. Must have done a positive profit in the last (3) three years 2020,2021 and 2022. Brokers under AGPO (Youth, Women and Persons with disability) -Must submit a bank statement for the last six months prior to the closing date.	Attach a copy of the audited accounts for the last two years as indicated. Note: Brokers under AGPO to attach bank statements for the last six months.	Brokers Must submit a copy of the audited accounts for the last three years i.e 2021,2022 and 2023. NOTE: Brokers under AGPO (Youth, Women and Persons with disability) -Must submit a bank statement for the last six months prior to the closing date.
MR.40	Provide evidence for medical re-insurance treaties for 2024 from IRA Underwriters and Brokers MIP's (Medical Insurance Providers)	Medical re-insurance treaties for 2024 from IRA. Brokers to attach underwriters' reinsurance slips.	This requirement has been deleted as it was repeated in MR. 39.

All the other terms and conditions remain as per the tender document.



Jane Ndinya
CHIEF MANAGER SUPPLY CHAIN